



eDruk Private Limited,
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Date:

Cash advance Request form

#Name of the staff requesting cash advance:

EID#:

Amount of Cash Advance:

Reason for advance (in details):

Date cash Advance is needed:

Name & Signature of applicant Name & Signature of Sector Head

There IS or NO a budget balance of Nu

(Name & Signature of Accountant)

APPROVED/NOT APPROVED

CEO